

# The Clay Shed FIRING SERVICE FORM

Please complete all sections — Incomplete forms will result in work not being fired.

Name: \_\_\_\_\_ Contact No: \_\_\_\_\_

**Firing Type (oxidation only) - please circle required option**

<b>Bisque 1000°C</b> (for unglazed greenware)  <b>\$10.00/kg</b>	<b>Earthenware 1100°C</b> (for bisqued earthenware clays, no re-glazing accepted) <b>\$12.00/kg</b>	<b>Mid Fire 1220°C</b> (for bisqued midfire clays, no re-glazing accepted) <b>\$12.00/kg</b>
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<b>Clay Body(s) Used:</b> <b>Identify brand and name</b> e.g. Feeneys BRT, Clayworks SWE	<b>Description of work (shape/size/form/markings/number)</b>
<b>Makers Mark:</b> Name, initials or symbol on bottom of piece.	<b>Glaze Details: Identify brand, name or product code, labelled firing temp.</b> e.g. Cesco EQB5381 Clear Super Gloss 1040-1220 over Deco Underglazes

**TERMS & CONDITIONS**

By signing below you indicate that you have read and understood the terms and conditions as set out on the reverse.

**MINIMUM FIRING CHARGE \$5.00**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

----- FOR OFFICE USE ONLY -----

Weight: \_\_\_\_\_ Amount Due \$ \_\_\_\_\_

Firing notes:

Staff member who received items	Date fired	Damages incurred \$	Date contacted and contact method	Date collected

## The Clay Shed Kiln Firing Service - Terms & Conditions

- While all care will be taken with your items, The Clay Shed can not be held responsible for damage to, or loss of your work.
- We reserve the right to refuse any items which we feel may cause problems. This may include, but is not limited to: overly thick or solid pieces, hollow pieces without ventilation holes to the interior, pieces with foreign objects such as paper, wood or non-refractory metals, pieces with noticeably thick glazes or multiple layers of glaze. If you have any concerns, you may choose to not utilise the service.
- Firing is conducted only when the kiln is full. This may mean a delay in getting your ware back on certain firings. We should be able to give you a better idea when you bring your item/s in.

### To help us protect the kilns and other peoples' work:

- We do not accept wet work. It must be 100% dry when dropping it off for firing.
- You must supply specific details of the clay and/or glazes used or your work cannot be fired.
- We do not single fire greenware (clay that has not been bisqued prior to glazing/glaze temperature firing)
- We will not fire work with glazed bases. The base and 5mm from base must be free from glaze.
- For any work that has a runny glaze which may damage our shelves, the use of 'cookies' or wadding is greatly encouraged. Cookies are a flat piece of white stoneware clay that goes between your work and the shelf (we have these available to purchase if required).
- If your work negatively impacts that of another, you may be required to pay for their associated firing costs.
- We will not accept a piece that contains foreign materials such as wadded paper, wood or metal.
- All work must be clearly labelled with a makers mark and your storage box must also be clearly labelled.

### You are responsible for any damage your work causes to the kilns and/or shelves.

- If a kiln shelf is damaged due to the clay or glaze used, you will be charged a minimum \$25 cleaning fee.
  - If your work ruins a kiln shelf to the point it can't be used again you will be charged for the replacement cost.
  - If your work damages any other part of the kiln interior you will be required to pay a fine based on the severity of the damage determined by the manager.
- ⇒ Your work and your box must be clearly named or may not be returned to you.
- ⇒ All work left at The Clay Shed for longer than 2 weeks after you have been notified of its readiness for collection will incur storage fees.
- ⇒ Anything left at The Clay Shed after 3 months will be disposed of.
- ⇒ We highly recommend taking photographs of your work to be fired for your own reference

### *Your last minute checklist*

If you answer No to any of the following questions, your work will not be fired.

1. Are my items 100% dry?
2. Have I identified above the specific details of the clay and glazes used?
3. Have my glazed items been bisque fired prior to the application of glaze?
4. Are the bases and 5mm from bases of my items free from glaze?
5. Have I signed the firing form to indicate my understanding of the above Terms & Conditions?